



## CHANGING CHILDREN

Heretaunga Kindergarten has procedures in place for children when they need to be changed due to accident, water play etc. They are as follows:

- Teachers will discuss with parents their needs for their child. If not toilet trained, parents will be responsible for supplying a nappy and wet wipes.
- Parents/caregivers will be asked to provide a change of clothes for children everyday.
- Kindergarten will have spare sets of clothes to be use in case of emergencies or when a child has no clothes with them.
- The designated area for changing children who have soiled is in the children's bathroom and for children who are wet, this is the locker area. Appropriate hygiene practices will be adhered to at all times e.g. teachers will wear gloves.
- Children who require washing (due to diarrhoea, vomiting and "very messy play") will be washed using the shower. At all times children's dignity and privacy will be upheld.
- If a child needs to be changed due to a soiled nappy, the changing area will be used and nappy disposed off in the plastic bag.
- At all times, only permanent teachers, long term relievers or a child's ESW worker will be able to change children.
- It is the job of the float teacher to support children who need to be changed and they will inform another teacher that they are doing so. This will be written up in the toileting and changing chart and the accident/changing book for parents to sign.
- Children who are wet are encouraged and supported to change themselves (where possible)
- Wet clothing will be placed in a plastic bag and the child will place it in their own bag (where possible).
- Teachers will ensure all linen used at Kindergarten is laundered hygienically.