



TECHNOLOGY FOR CHILDREN

- Heretaunga Kindergarten has Netsafe ICT information available in a clearfile.
- Whānau have given permission for their child's use of ICT and internet as part of the enrolment process. Where whānau have not given permission, this will be recorded and acknowledged on a list in the office (noticeboard).
- ICT will be used for the sole purpose of education, and it will be used in socially appropriate ways, e.g. turntaking, peer tutoring.
- Users will model safe and responsible behaviours for use of ICT equipment including confidentiality.
- Children are able to use some ICT (e.g. digital cameras, printers, laminators) 'with no objective in mind' as this is an 'enjoyable, creative, and valid approach to learning' (Te Whariki). When children have mastered the use of this ICT equipment they will be encouraged to work purposefully in ways which are meaningful to them, e.g. documenting their learning/interests.
- There are times when free access to ICT is not possible due to other demands on teachers time.
- All computers are password-protected which is confidential to teachers.
- When the laptop is unattended by a teacher, the wireless internet button will be disabled.
- Hectors World safety button is available on the laptop and children will be taught to use it for safety purposes.
- Any whānau who uses Kindergarten ICT equipment outside of the kindergarten must sign a user agreement (attached as Appendix).

Date of adoption : March 2009

Reviewed and approved : March 2009

Next review date : March 2011

Heretaunga Kindergarten ICT User Agreement

ICT equipment is for the sole purpose of education and must be used safely and responsibly.

ICT equipment can be used at kindergarten and in the private homes of teachers and whānau at Head Teachers' discretion. Adults must supervise children at all times when using our ICT equipment.

ICT equipment remains the property of the Kindergarten and must be returned within 24 hours or at the discretion of the Head Teacher. Any damage caused to ICT is the user's responsibility. You must advise the kindergarten immediately, who will arrange for it to be fixed or replaced at the users expense.

All software that is loaded onto the laptop must be acquired legitimately and approved by the Kindergarten prior to installation.

I agree to the guidelines as outlined in this agreement

(Name and signature of user)

(Date)

(Head Teacher)

(Date)

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